



MALTA RESOURCES AUTHORITY

Promotion of renewable sources of energy and energy efficiency in the domestic sector – Completion Form Part III

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PART III

Completion Form

Completion Certificate (Minimum Requirements) for PV panels and Solar Water Heater

This should be completed in full and left with the customer. It will need to be attached to the aid scheme application form and submitted to Malta Resources Authority. Please make sure that the model numbers correspond to the model numbers on the documentation sent in the pre approval stage. This form should be accompanied with the items listed below (*please tick boxes to confirm that documents have been attached*):

- Original invoices (showing net and vat amounts)
- Original fiscal receipts
- Photographs of the rating plates and inverters (where applicable) of technologies installed
- Photographs of the installation site
- Photocopy of MEPA Permit (where required)
- Photocopy of 5 year guarantee
- Commissioning test results (PV and SWH only)

- Photovoltaic – Complete Section A
- Solar Water Heaters – Complete Section B
- Roof Insulation - Complete Section C
- Double glazing- Complete Section D

Applicant details:

Name:	Surname:
ID Card No:	Telephone No:
e-mail:	
MRA Ref.no (grant offer no):	

Installation Address:

I confirm that the system as specified in the grant offer referred to above has been installed and that the information in this form is accurate and true to the best of my knowledge.

Signature of applicant _____

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Section A - Completion Certificate for Photovoltaic Panels

This should be completed in full and left with the customer. It will need to be attached to the aid scheme application form Part III and must be submitted to Malta Resources Authority within the time period indicated on the grant offer letter

PV Module specification at standard Testing Conditions

Manufacturer & Model	
Rated Power(Pmax) per module	Watts
Open Circuit Voltage (Voc) per module	VDC
Short Circuit Current (Isc) per module	Amps DC
Maximum Voltage (Vpmax) per module	VDC
Maximum current (Ipmax)	Amps DC

Declaration (to be completed by Engineer)

I confirm that the above system incorporating PV panels and inverters has been installed and commissioned at the above address. The system design is in line with current best practice and with the required aid scheme requirements. The system is installed in such a manner as to comply with legal requirements.

The system is operating correctly. I have explained the system to the customer and handed over all the instruction documentation including warranty details.

Name and Surname of Engineer _____

Engineer's Warrant Number _____

Signature _____

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Section B - Completion Certificate for Solar Water Heater

This should be completed in full and left with the customer. It will need to be attached to the aid scheme application form Part III and must be submitted to Malta Resources Authority within the time period indicated on the grant offer letter

SWH specification at standard Testing Conditions

Solar Water heater Manufacturer & Model	
SWH Serial number	
Collector Manufacturer and Model	
Collector Serial number	
Tank maximum capacity (litres)	
Collector Array Layout	

Name and Surname of Installer _____

Declaration (To be filled in by the Installer)

I confirm that the above system incorporating the solar water heater rebate scheme has been installed and commissioned at the above address. The system design is in line with current best practice and the system is installed in such a manner as to comply with legal requirements.

Installer's Signature _____

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Section C - Completion Certificate for Roof Insulation

This should be completed in full and left with the customer. It will need to be attached to the aid scheme application form Part III and must be submitted to Malta Resources Authority within the time period indicated on the grant offer letter

Type of material	
Thickness of Insulation	
Standard used for the manufacture of the material	
U value of the installed roof insulation	
Manufacturer	

Name and Surname of Installer _____

Declaration (To be filled in by the Architect)

I confirm that the above roof insulation has been installed at the above address. The system design is in line with current best practice and the system is installed in such a manner as to comply with legal requirements.

Perit's Signature _____

Warrant Number _____

Full Name _____

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Section D - Completion Certificate for Double Glazing

This should be completed in full and left with the customer. It will need to be attached to the aid scheme application form Part III and must be submitted to Malta Resources Authority within the time period indicated on the grant offer letter

Type of material	
Material batch number	
Standard used for the manufacture of the material	
U value of the installed double glazing	
Fire resistance class	
Manufacturer & Model	

Name and Surname of Installer _____

Installer's certification number _____

Signature _____

Declaration (To be filled in by the Installer)

I confirm that the above double glazing has been installed at the above address. The system design is in line with current best practice and the system is installed in such a manner as to comply with legal requirements.

Installer's Signature _____